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# CHIPPEWAS OF KETTLE & STONY POINT FIRST NATION

## EMPLOYMENT OPPORTUNITY

### SENIORS ACTIVITY RESOURCE – FULL TIME

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**PROGRAM AREA:** HEALTH SERVICES  
**POSITION TITLE:** SENIORS ACTIVITY RESOURCE  
**REPORTING PROTOCOL:** REPORTS TO HOME AND COMMUNITY CARE  
MANAGER OR DESIGNATE

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**POSITION SUMMARY:** Utilizing an integrated care model grounded by both Anishinaabe and contemporary Healing and Wellness practices, the Senior's Activity Resource will assist the Senior's Activity Coordinator in implementing and delivering programming and service delivery to the Senior and Adult community members of Kettle and Stony Point First Nation. This role will require the capacity for program delivery and community engagement and the ability to think creatively and innovatively to deliver programs and services to those who have varied levels of functional capabilities. The Senior's Activity Resource will be an active and dedicated member of the Health Care Team that assists in developing and implementing programming to encourage socialization of disabled adults and senior community members.

#### **EDUCATION/PROFESSIONAL REQUIREMENTS:**

- Secondary School Diploma – minimum.
- Knowledge and understanding of health care issues and concerns as it relates to Indigenous disabled adults and senior population.

#### **SKILLS REQUIRED:**

- Ability to work effectively within a collaborative, integrated team.
- Ability to prioritize workload and meet set timelines with demonstrated time management skills.
- Ability to be creative, innovative, and flexible when approaching issues within an Indigenous (First Nation) health care setting.
- Proficiency in office software such as the Microsoft Office Suite.
- Proficiency in the use of the PS Suites EMR or equivalent EMR software would be an asset.
- Good organizational skills.
- Class G Driver's License in good standing.
- Clean vulnerable sector check.
- Ability to work under pressure.
- Valid First Aid or CPR Recertification.

#### **PREFERENTIAL HIRING REQUIREMENTS:**

- KSPFN encourages all qualified individuals to apply. However, preference will be given to qualified First Nations people in accordance with KSPFN' General Principles of the Human Resource Management Policy, section 16 of the Canadian Human Rights Act, sub-section 24(1)(a) of the Ontario Human Rights Code, and section 7 of the Employment Equity Act. First Nations candidates

who wish to qualify for preferential consideration can self-identify themselves in their cover letter.

- Successful applicant must provide a current and up to date CPIC and vulnerable sector background check upon hiring.
- Successful applicant must provide a copy of their Diploma and other related certificates.
- Applicants must consent to a full background check upon hiring.

PLEASE SUBMIT YOUR SEALED APPLICATION, COMPLETE WITH A DETAILED RESUME  
AND A MINIMUM OF THREE (3) WORK RELATED REFERENCES,  
CLOSING DATE – MARCH 25<sup>TH</sup>, AT 4:00PM

TO: Chippewas of Kettle & Stony Point First Nation,

ATTN: **HR – SENIORS ACTIVITY RESOURCE**

**Email to: [hr.assistant@kettlepoint.org](mailto:hr.assistant@kettlepoint.org)**

**Mail to: 6247 Indian Lane, Kettle & Stony Point First Nation, ON N0N 1J1**

**Fax: 519-786-2108**

*A full Job Description is available: contact the HR assistant at [hr.assistant@kettlepoint.org](mailto:hr.assistant@kettlepoint.org)*

*Interviews will be scheduled shortly after the closing date.*

ONLY THOSE APPLICANTS WHO MEET THE QUALIFICATION STANDARDS AND REQUIREMENTS WILL BE INTERVIEWED. AN UPDATED CPIC AND A REFERENCE CHECK WILL BE REQUIRED FOR THE SUCCESSFUL CANDIDATE PRIOR TO FINAL CONFIRMATION OF EMPLOYMENT