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# CHIPPEWAS OF KETTLE & STONY POINT FIRST NATION

## EMPLOYMENT OPPORTUNITY

### ALF JANITOR - FULL TIME

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**PROGRAM AREA:** HEALTH SERVICES  
**POSITION TITLE:** ALF JANITOR  
**REPORTING PROTOCOL:** REPORTS TO THE HOME & COMMUNITY CARE MANAGER

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**POSITION SUMMARY:** The Assisted Living Facility Janitor will complete routine cleaning tasks following a standard procedure and minor maintenance work to keep the building in a sanitary, safe and orderly condition for residents and staff of the Wiidsemshin: Assisted Living Facility.

#### **EDUCATION/PROFESSIONAL REQUIREMENTS:**

- Secondary School Diploma or Equivalency
- WHIMIS Certification
- Working knowledge of sanitation and safety procedures
- CPIC - Vulnerable Sector Check must be provided prior to attending to site.
- Must possess a valid Class G License and must have reliable transportation and able to travel as needed.
- Current First Aid/CPR and AED training.

#### **SKILLS REQUIRED:**

- Personable, team orientated, task focused and thorough in working with detail.
- Self-starter, efficient, reliable, and willing and able to assume responsibility with minimal supervision.
- Ability to take initiative and think creatively to problem solve while handling multiple responsibilities in a professional manner.
- Ability to work with clients and community in a sensitive, caring, and confidential manner.

#### **WORK CONDITIONS:**

- Potential for exposure to infectious illnesses where safety precautions are required.
- Physical activities include walking, standing, lifting and long periods of sitting.
- Work requires the ability to prioritize tasks, work independently with minimal supervision and cope with many demands and time constraints.
- Flexible hours including nights, weekends, and holidays.
- Occasional overtime as required.

#### **PREFERENTIAL HIRING REQUIREMENTS:**

- KSPFN encourages all qualified individuals to apply. However, preference will be given to qualified First Nations people in accordance with KSPFN' General Principles of the Human Resource Management Policy, section 16 of the Canadian Human Rights Act, sub-section 24(1)(a) of the Ontario Human Rights Code, and section 7 of the Employment Equity Act. First Nations candidates who wish to qualify for preferential consideration can self-identify themselves in their cover letter.

- Successful applicant must provide a current and up to date CPIC and vulnerable sector background check upon hiring.
- Successful applicant must provide a copy of their Diploma and other related certificates.
- Applicants must consent to a full background check upon hiring.

PLEASE SUBMIT YOUR SEALED APPLICATION, COMPLETE WITH A DETAILED RESUME  
AND A MINIMUM OF THREE (3) WORK RELATED REFERENCES,  
CLOSING DATE – May 9<sup>th</sup>, 2024, AT 4:00PM

TO: Chippewas of Kettle & Stony Point First Nation,  
ATTN: **HR – ALF Custodian**  
**Email to: [hr.assistant@kettlepoint.org](mailto:hr.assistant@kettlepoint.org)**  
**Mail to: 6247 Indian Lane, Kettle & Stony Point First Nation, ON N0N 1J1**  
**Fax: 519-786-2108**

*A full Job Description is available: contact the HR assistant at [hr.assistant@kettlepoint.org](mailto:hr.assistant@kettlepoint.org)  
Interviews will be scheduled shortly after the closing date.*

ONLY THOSE APPLICANTS WHO MEET THE QUALIFICATION STANDARDS AND REQUIREMENTS WILL BE INTERVIEWED. AN UPDATED CPIC AND A REFERENCE CHECK WILL BE REQUIRED FOR THE SUCCESSFUL CANDIDATE PRIOR TO FINAL CONFIRMATION OF EMPLOYMENT