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**CHIPPEWAS OF KETTLE & STONY POINT FIRST NATION**  
**EMPLOYMENT OPPORTUNITY**  
**HOME & COMMUNITY CARE RPN or RN - FULL TIME**

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<b>PROGRAM AREA:</b>	HEALTH SERVICES
<b>POSITION TITLE:</b>	HOME & COMMUNITY CARE RPN or RN
<b>REPORTING PROTOCOL:</b>	REPORTS TO THE DIRECTOR OF HEALTH

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**SUMMARY:** Utilizing an integrated care model grounded by both Anishinaabe and contemporary Healing and Wellness practices, the Registered Practical Nurse or Registered Nurse is responsible for carrying out nursing duties related to the Assisted Living Facility and the HCC Program. The HCC RPN or RN will be responsible for the nursing care and case management of clientele both within the Assisted Living Facility and the community of Kettle & Stony Point First Nation. Nursing care may include, but not limited to, medication administration, case management, health monitoring, health teaching, simple wound care, nursing treatments and palliative care. This nursing role oversees the client care at the Assisted Living Facility as well as the PSW care provided to the clientele. This role will also include nursing duties as it pertains to immunization duties.

**EDUCATION/PROFESSIONAL REQUIREMENTS:**

- Bachelor of Nursing Science / Baccalaureate in Nursing or Diploma in Nursing;
- Current registration with the College of Nurses of Ontario and will be required to join the Registered Nurses Association of Ontario if not already a member, and obtain coverage under the Legal Assistance Plan, (LAP);
- Proficiency in office software as the Microsoft Office Suite;
- Proficiency in the use of the PS Suites EMR or equivalent EMR software would be an asset;
- Valid First Aid or CPR Recertification.

**SKILLS REQUIRED**

- Assists with assigned duties in the Home and Community Care (HCC) Program that include both community clients and residents of the Wiidsemshin: Assisted Living Facility (ALF);
- Assists with tasks specific to the ALF in terms of all aspects of client care, PSW Training and education (ex. Medication Administration under Delegation), and policy development/implementation and management of facility;
- Completes client care plans upon intake and admission of the ALF, following a wholistic approach, incorporating the client's physical, mental, spiritual, and emotional needs into the care plan. Care plans are evaluated and revised on a regular basis, as client's care needs change;
- Provides direction to PSW staff of the ALF to ensure client care plans are followed and goals of client care are being met;
- Monitors and coordinates medication administration with PSW staff at the ALF, including Medication Administration Training for Unregulated HealthCare Providers upon hiring and annually thereafter. Ensures medications delivered medications are correct against Medication Administration records upon delivery, make medication adjustments as ordered by client's Primary Care Providers;
- Reviews and revises client charts at the ALF regularly, ensures all client medication and health files are up to date;
- Responsible for reviewing PSW documentation regularly to ensure appropriate documentation is accurate/updated, provide training, and education to PSW staff regarding documentation and communication for client care;
- Assists HCC Manager and HCC Staffing Coordinator in supervision of PSW staff at the ALF;
- Coordinates and participates in family and client case-management meetings as required;

- Participates regularly in case management meetings with nursing team and other healthcare professionals at Kettle & Stony Point Health Services;
- The above is not an exhaustive list of duties and you will be expected to perform different tasks as necessitated by the Director of Health.

**EXPERIENCE REQUIRED:**

- Knowledge and understanding of disabled adults and gerontology, particularly experience working with this vulnerable population within a First Nation Community;
- Knowledge and understanding of health care issues and concerns as it relates to Indigenous disabled adults and senior population;
- Good clinical assessment skills;
- Recent experience working in acute or community care within the last 2 years.

**PREFERENTIAL HIRING REQUIREMENTS:**

- KSPFN encourages all qualified individuals to apply. However, preference will be given to qualified First Nations people in accordance with KSPFN' General Principles of the Human Resource Management Policy, section 16 of the Canadian Human Rights Act, sub-section 24(1)(a) of the Ontario Human Rights Code, and section 7 of the Employment Equity Act. First Nations candidates who wish to qualify for preferential consideration can self-identify themselves in their cover letter.
- Successful applicants must provide a current and up to date CPIC and vulnerable sector background check upon hiring.
- Successful applicants must provide a copy of their Diploma and other related certificates.
- Applicants must consent to a full background check upon hiring.

PLEASE SUBMIT YOUR SEALED APPLICATION, COMPLETE WITH A DETAILED RESUME  
AND A MINIMUM OF THREE (3) WORK RELATED REFERENCES,  
CLOSING DATE – May 31<sup>st</sup>, 2024 by 4:00pm

TO: Chippewas of Kettle & Stony Point First Nation,  
ATTN: **Human Resources: Home & Community Care RPN or RN**  
**Email to: [hr.assistant@kettlepoint.org](mailto:hr.assistant@kettlepoint.org)**  
**Mail to: 6247 Indian Lane, Kettle & Stony Point First Nation, ON N0N 1J1**  
**Fax: 519-786-2108**

*A full Job Description is available: contact the HR assistant at [hr.assistant@kettlepoint.org](mailto:hr.assistant@kettlepoint.org)  
Interviews will be scheduled shortly after the closing date.*

ONLY THOSE APPLICANTS WHO MEET THE QUALIFICATION STANDARDS AND REQUIREMENTS WILL BE INTERVIEWED. AN UPDATED CPIC AND A REFERENCE CHECK WILL BE REQUIRED FOR THE SUCCESSFUL CANDIDATE PRIOR TO FINAL CONFIRMATION OF EMPLOYMENT