

## Chippewas of Kettle & Stony Point First Nation

## **ACCOUNTS PAYABLE NOTICE**

If you are entitled to receive a payment or future payment from the Chippewas of Kettle & Stony Point First Nation, you can have these funds deposited directly into your bank account instead of getting a cheque.

All you need to do is provide us with the information on the attached form which will be held strictly confidential. Upon processing, you will receive a remittance advice which details when you were paid, how much you were paid and why you were paid.

You will need to advise us if your information changes.

If after signing up, you decide that this option is not the best for you, simply contact the finance department and we will respect your request.

We are striving to become paperless and although the process is slow, it is environmentally helpful in the long run.

Should you require any more information, please contact:

CHIPPEWAS OF KETTLE & STONY POINT SHANNON BRESSETTE, ACCOUNTS PAYABLE CLERK Email: Shannon.Bressette@kettlepoint.org