



KETTLE & STONY POINT  
**Health Services**

A-6275 Indian Lane  
Kettle & Stony Point FN, ON N0N 1J1

Tel: (519) 786-5647  
Fax: (519) 786-4541

## **JOB POSTING**

### **Environmental Water Monitoring Hub Coordinator (Swim, Drink, Fish)**

Temporary Full time (35 hours per week)

July 2021 – December 2021

Kettle and Stony Point Health Services  
Chippewas of Kettle and Stony Point First Nation

#### **Job Summary**

The Community Monitoring Hub Coordinator will manage the Chippewas of Kettle and Stony Point First Nation recreational water monitoring hub, as one of six (6) hubs in the Great Lakes Communities Recreational Water Quality Monitoring Initiative. The Coordinator will be employed by the Chippewas of Kettle and Stony Point First Nation and supervised by the Kettle and Stony Point Health Services in consultation with Swim Drink Fish Canada and will work locally within the Chippewas of Kettle and Stony Point First Nation.

The Coordinator's tasks will focus on the delivery of Kettle and Stony Point First Nation's recreational water quality monitoring program, including collection of associated environmental and social data, sanitary data/surveys, public engagement in the sampling program, extended youth and community engagement, recreational water quality data management, Swim Guide user engagement, and "State of Water" report at the end of monitoring season. The on-site coordinator would also be a key figure in organizing community engagement, including Water Ceremonies and other community events.

The full-time coordinator will be expected to deliver training and educational materials. This is a temporary full-time position. The coordinator will be trained, supervised and supported by the Project Lead and other Swim Drink Fish Canada staff for all tasks.

#### **Job Requirements**

- Coordinate all logistics associated with the execution of a community-based water quality monitoring program in accordance with established program timelines and strategies
- Must have a passion for water stewardship, together with interest and experience in various water recreation activities
- Must be available to work flexible hours including evening and weekend community engagement activities
- Must travel to sample locations and fieldwork is a core part of this role
- Must be available if required to occasionally travel outside of the Kettle and Stony Point First Nation as part of this position if travel is permitted and COVID-19 restrictions are not in effect.
- Ability to work individually as well as part of a team

- Ability to meet reporting deadlines
- Demonstrated time management skills
- Clean CPIC
- Must have the ability to swim

## **Qualifications and Specifications**

### **Education**

- A bachelor's degree in a related field or equivalent
- Comparable qualifications or work experience will be equally considered
- A combination of technical skills and community engagement skills that meet the demands of community-based monitoring activities

### **Skills**

- Ability to deal pleasantly and effectively with community members
- Ability to effectively communicate both verbally and in writing
- Ability to work individually as well as part of a team
- Ability to work under pressure
- Exceptional organizational and planning skills are paramount
- Demonstrated time management skills
- Technical skills (e.g. computer skills, ipad, email)

### **Other**

- Class G Driver's License in good standing is mandatory.
- A clear CPIC is required
- First Aid or CPR an asset

### **Preferential Hiring Requirements:**

KSPFN encourages all qualified individuals to apply. However, preference will be given to qualified First Nations people in accordance with KSPFN's General Principles of the Human Resource Management Policy, section 16 of the Canadian Human Rights Act, sub-section 24(1)(a) of the Ontario Human Rights Code, and section 7 of the Employment Equity Act. First Nations candidates who wish to qualify for preferential consideration can self-identify themselves in their cover letter.

Successful applicant must provide a current and up to date CPIC upon hiring.

Successful applicant must provide a copy of their Diploma and other related certificates.

A full Job Description is available at request by calling Administration at 519-786-2125 or the Health Centre at 519-786-5647, or by [human.resources@kettlepoint.org](mailto:human.resources@kettlepoint.org)

### **PLEASE SUBMIT YOUR SEALED APPLICATION, COMPLETE WITH A DETAILED RESUME AND A MINIMUM OF THREE (3) WORK RELATED REFERENCES,**

by: Friday, July 23, 2021 by 4:00pm or until filled

TO: Chippewas of Kettle & Stony Point First Nation,

ATTN: Human Resource

Email: [human.resources@kettlepoint.org](mailto:human.resources@kettlepoint.org)

Interviews will be scheduled shortly after the closing date.

**ONLY THOSE APPLICANTS WHO MEET THE QUALIFICATION STANDARDS AND REQUIREMENTS WILL BE INTERVIEWED. AN UPDATED CPIC AND A REFERENCE CHECK WILL BE REQUIRED FOR THE SUCCESSFUL CANDIDATE PRIOR TO FINAL CONFIRMATION OF EMPLOYMENT**