



KETTLE & STONY POINT
Health Services

A-6275 Indian Lane
Kettle & Stony Point First Nation Ontario, N0N 1J1
(P) 519-786-5647 (F) 519-786-4541

Kettle & Stony Point Health Services Employment Opportunity

Assisted Living Facility Janitor Casual, On-Call

Job Summary

The Casual Assisted Living Facility Janitor will keep the Wiidsemshin: Assisted Living Facility in a sanitary, safe and orderly condition. He/She will complete routine cleaning tasks following standard procedure(s) and minor maintenance work. All cleaning procedures are guided by provincial and federal guidelines to ensure the safety of staff and the residents of the ALF while mitigating the risk of spreading COVID-19 and other infectious diseases. The Janitor will assist with the Home and Community Care Medical Loan Cupboard, delivering, assembling and picking up medical equipment within the community as delegated.

Job Duties:

- On a daily basis clean all resident rooms and facility according to set guidelines and procedures
- Maintain facility in an orderly fashion that is safe to all residents and visitors
- Maintain lawn and flower beds by cutting grass, weeding, and water areas during seasonal months
- Arrange for inspection and testing of fire alarms, extinguishers, doors and exit signs
- Complete minor maintenance work within and outside of facility as per instructions
- Monitor supplies and submit orders as required according to instructions
- As delegated, deliver medical equipment to community members, including assembling and disassembling equipment and return to Health Services as required

Qualifications:

- Grade 12 or equivalent (proof required)
- WHIMIS Certification
- Working knowledge or experience of sanitation and safety procedures
- Experience operating a variety of equipment (ex. Floor Buffer)
- Experience in minor maintenance
- Ability to work individually, as well as part of a team
- Demonstrated time management skills
- Valid Driver's License and Transportation
- Ability to lift and move heavy items 50-75 lbs

Preferential Hiring Requirements:

- KSPFN encourages all qualified individuals to apply. However, preference will be given to qualified First Nations people in accordance with KSPFN' General Principles of the Human Resource Management Policy, section 16 of the Canadian Human Rights Act, sub-section 24(1)(a) of the Ontario Human Rights Code, and section 7 of the Employment Equity Act. First Nations candidates who wish to qualify for preferential consideration can self-identify themselves in their cover letter.
- Successful applicant must provide a current and up to date CPIC and vulnerable sector background check upon hiring.
- Successful applicant must provide a copy of their Diploma and other related certificates
- Applicants must consent to a full background check upon hiring.
- A full Job Description is available please call 519-786-2125 or Health Center 519-786-5647

PLEASE SUBMIT YOUR SEALED APPLICATION, COMPLETE WITH A DETAILED RESUME AND A MINIMUM OF THREE (3) WORK RELATED REFERENCES,

by: Friday September 17th by 4:00pm

TO: Chippewas of Kettle & Stony Point First Nation,
ATTN: Human Resource Dept / Casual Janitor - ALF

Email: human.resources@kettlepoint.org

Or Fax: 519-786-2108

Mail: 6247 Indian Lane, Kettle & Stony Point First Nation, ON N0N 1J1

Interviews will be scheduled shortly after the closing date.

ONLY THOSE APPLICANTS WHO MEET THE QUALIFICATION STANDARDS AND REQUIREMENTS WILL BE INTERVIEWED. AN UPDATED CPIC AND A REFERENCE CHECK WILL BE REQUIRED FOR THE SUCCESSFUL CANDIDATE PRIOR TO FINAL CONFIRMATION OF EMPLOYMENT