



## CHIPPEWAS OF KETTLE & STONY POINT FIRST NATION

### EMPLOYMENT OPPORTUNITY – To Cover a Maternity Leave Child & Family Services - Family Support Worker

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**POSITION SUMMARY:** The Family Support Worker is responsible for providing support to the children, youth and families in prevention and intervention services. Provide families with support to mitigating protection concerns. Deliver awareness and education programs that are geared to the growth and well-being of the families and community. Through cultural base programs and services offered in accordance with Kettle & Stony Point First Nations vision, mission and values.

#### **RESPONSIBILITIES:**

- Works directly with the Band Representatives to identify the needs and challenges of families.
- Provides support for families who are currently involved in child welfare agencies and/or participating in prevention/early intervention programs with Child and Family Services.
- Conducts intakes/assessments to ensure the community members needs are properly directed.
- Develops a plan of action to organize the goals created in partnership with the client(s) and other service providers.
- Responsible for a client caseload of families requiring service.
- Attends family visits as per caseload requirement.
- Provides peer support and mentorship.
- Participates in client related meetings, assessments, etc. with other agencies when required.
- Assess client(s) progress and suggest alternative plans if appropriate.
- Refers/advocate for clients to appropriate service providers when required including, but not limited to Ontario Works, Family Wellbeing, Traditional Health, Community Health Services, Addiction and Mental Health Programs, etc.

#### **EDUCATION/PROFESSIONAL REQUIREMENTS:**

- Diploma / Degree in the Social Service Worker.
- Human Services or Early Childhood Education Field.
- Combination of education and experience may be considered.
- 3-years' experience of working in the social field and with First Nation families.
- Knowledge of Child, Youth and Family Services Act.
- Must possess a current and valid Driver's License and dependable vehicle. Drivers Abstract is required to be submitted and updated as required.
- A Vulnerable Section CPIC (Criminal records check) is required to be submitted and updated as required.

#### **SKILLS REQUIRED:**

- Case Management experience.
- Must have good working knowledge of Microsoft Office using Word and Excel.
- Must have excellent communication skills, oral and written.
- Must be punctual and maintain good attendance.
- Demonstrated ability to provide leadership in sharing, counsel and guidance.
- Demonstrate ability to form helping relationships with children and families.

**Preferential Hiring Requirements:**

- KSPFN encourages all qualified individuals to apply. However, preference will be given to qualified First Nations people in accordance with KSPFN' General Principles of the Human Resource Management Policy, section 16 of the Canadian Human Rights Act, sub-section 24(1)(a) of the Ontario Human Rights Code, and section 7 of the Employment Equity Act. First Nations candidates who wish to qualify for preferential consideration can self-identify themselves in their cover letter.
- Successful applicant must provide a current and up to date CPIC and vulnerable sector background check upon hiring.
- Successful applicant must provide a copy of their Diploma and other related certificates.
- A full Job Description is available at request by calling Administration at 519-786-2125 or by emailing [human.resources@kettlepoint.org](mailto:human.resources@kettlepoint.org)

PLEASE SUBMIT YOUR SEALED APPLICATION, COMPLETE WITH A DETAILED RESUME AND A MINIMUM OF THREE (3) WORK RELATED REFERENCES,

**by: Wednesday January 12, 2022 by 4:00pm**

TO: Chippewas of Kettle & Stony Point First Nation,

ATTN: Human Resource – Family Resource

Email: [human.resources@kettlepoint.org](mailto:human.resources@kettlepoint.org) or fax: 519-786-2108

**Interviews will be scheduled shortly after the closing date.**

ONLY THOSE APPLICANTS WHO MEET THE QUALIFICATION STANDARDS AND REQUIREMENTS WILL BE INTERVIEWED. AN UPDATED CPIC AND A REFERENCE CHECK WILL BE REQUIRED FOR THE SUCCESSFUL CANDIDATE PRIOR TO FINAL CONFIRMATION OF EMPLOYMENT