



KETTLE & STONY POINT
Health Services

EMPLOYMENT OPPORTUNITY
Seniors Activity Coordinator

Summary:

As a member of the Kettle & Stony Point Health Services' team the Senior's Activity Coordinator will promote and restore clients/health and wellness by developing, implementing and delivering programming to the Seniors and Adults of the Assisted Living Facility and community members of KSPFN. This role requires the capacity and experience in program development and implementation, community engagement and the ability to think creatively and innovatively to tailor programs and services to those who have varied levels of functional capabilities. Programs and services will serve as a conduit for enrichment and fulfillment client's lives, while also focusing on healthy well-being and health prevention measures.

Job Duties:

- Designs programming and activities to encourage socialization, provide entertainment, relaxation, and fulfillment and improve daily living skills
- Delivering programs and services both within the Assisted Living Facility, and within the community of KSPFN to ensure all members have equitable access to programming and services
- Ability to think creatively, implement and delivery programs and services in multiple modes, including in-person and virtually where applicable
- Conducting needs assessments of participants to ascertain physical, cognitive and emotional needs while designing programming and activities. Ensures individual client needs and preferences are addressing programming, meal planning and care services
- Resource navigation and referrals in collaboration with HCC Nursing and the HCC Manager
- Conducts client reviews and participates in care planning with the HCC team regularly

Qualifications:

Education

- Post-secondary Diploma or Degree in any type of Social Services, Gerontology, or Health-related background is preferred
- Ability to work effectively within a collaborative, integrated team
- Valid First Aid or CPR Recertification

Experience

- Knowledge and experience of program planning, development and implementation within a community sector with at least 2 years' experience
- Strong commitment to the health of First Nations clients
- Driver's license and dependable transportation is required
- Ability to work with seniors and disabled population
- Experience in a First Nations community preferably in the area health

Preferential Hiring Requirements:

- KSPFN encourages all qualified individuals to apply. However, preference will be given to qualified First Nations people in accordance with KSPFN' General Principles of the Human Resource Management Policy, section 16 of the Canadian Human Rights Act, sub-section 24(1)(a) of the Ontario Human Rights Code, and section 7 of the Employment Equity Act. First Nations candidates who wish to qualify for preferential consideration can self-identify themselves in their cover letter.



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- Successful applicant must provide a current and up to date CPIC and vulnerable sector background check upon hiring.
- Successful applicant must provide a copy of their Diploma and other related certificates.
- A full Job Description is available at request by calling Administration at 519-786-2125 or the Health Centre at 519-786-5647, or by emailing human.resources@kettlepoint.org

PLEASE SUBMIT YOUR SEALED APPLICATION, COMPLETE WITH A DETAILED RESUME AND A MINIMUM OF THREE (3) WORK RELATED REFERENCES,

by: Wednesday January 12, 2022 by 4:00pm

TO: Chippewas of Kettle & Stony Point First Nation,
ATTN: Human Resource – Senior Activity Coordinator
Email: human.resources@kettlepoint.org or fax: 519-786-2108

Interviews will be scheduled shortly after the closing date.

ONLY THOSE APPLICANTS WHO MEET THE QUALIFICATION STANDARDS AND REQUIREMENTS WILL BE INTERVIEWED. AN UPDATED CPIC AND A REFERENCE CHECK WILL BE REQUIRED FOR THE SUCCESSFUL CANDIDATE PRIOR TO FINAL CONFIRMATION OF EMPLOYMENT