



---

# CHIPPEWAS OF KETTLE & STONY POINT FIRST NATION

## EMPLOYMENT OPPORTUNITY - SHORT-TERM TRAINING PLACEMENT - **SECOND POSTING**

---

<b>PROGRAM AREA:</b>	HOUSING DEPARTMENT
<b>POSITION TITLE:</b>	YOUTH HOUSING MAINTENANCE TRAINEE
<b>REPORTING PROTOCOL:</b>	REPORTS TO THE HOUSING MANAGER

---

**POSITION SUMMARY:** The Youth Housing Maintenance Trainee will gain knowledge and experience by assisting with housing repairs and related duties for the CKSPFN housing Department. This is a six (6) month training placement dependent on CMHC funding.

### **EDUCATION/PROFESSIONAL REQUIREMENTS:**

- Must be a youth (30 and under)
- Must be available to work *up to* 35-hour work week
- No minimum education/professional requirements
- Must have reliable transportation to work (Bicycle is acceptable)

### **SKILLS REQUIRED:**

- Must be comfortable with heavy lifting
- Must be comfortable working in various weather conditions
- Previous housing and lawn maintenance experience an asset
- Must be able to work with minimal supervision
- Must be punctual and maintain good attendance
- Must have verbal and written communication skills
- Must be a good Team player
- Time Management skills
- A positive approach with the public
- An appreciation of the need for confidentiality
- Must be in good financial standing with the First Nation
- Must maintain a positive, efficient, and effective presence within and for the community

### **PREFERENTIAL HIRING REQUIREMENTS:**

- KSPFN encourages all qualified individuals to apply. However, preference will be given to qualified First Nations people in accordance with KSPFN' General Principles of the Human Resource Management Policy, section 16 of the Canadian Human Rights Act, sub-section 24(1)(a) of the Ontario Human Rights Code, and section 7 of the Employment Equity Act. First Nations candidates who wish to qualify for preferential consideration can self-identify themselves in their cover letter.
- Successful applicant must provide a current and up to date CPIC and vulnerable sector background check upon hiring.
- Successful applicant must provide a copy of their school enrollment.
- Applicants must consent to a full background check upon hiring.

PLEASE SUBMIT YOUR SEALED APPLICATION, COMPLETE WITH A DETAILED RESUME AND  
A MINIMUM OF THREE (3) REFERENCES,  
BY **OCTOBER 5<sup>TH</sup>, 2022 AT 4:00PM**

**TO: Chippewas of Kettle & Stony Point First Nation,  
ATTN: HR Department – Housing Maintenance Trainee  
Email to: [hr.assistant@kettlepoint.org](mailto:hr.assistant@kettlepoint.org)  
Mail to: 6247 Indian Lane, Kettle & Stony Point First Nation, ON N0N 1J1  
Fax: 519-786-2108**

*A full Job Description is available please send request to the HR Assistant at  
[hr.assistant@kettlepoint.org](mailto:hr.assistant@kettlepoint.org)*

INTERVIEWS WILL BE SCHEDULED SHORTLY AFTER THE CLOSING DATE.  
ONLY THOSE APPLICANTS WHO MEET THE QUALIFICATION STANDARDS AND REQUIREMENTS WILL  
BE INTERVIEWED. AN UPDATED CPIC AND A REFERENCE CHECK WILL BE REQUIRED FOR THE  
SUCCESSFUL CANDIDATE PRIOR TO FINAL CONFIRMATION OF EMPLOYMENT