



## CHIPPEWAS OF KETTLE & STONY POINT FIRST NATION EMPLOYMENT OPPORTUNITY - FULL TIME

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<b>PROGRAM AREA:</b>	PUBLIC WORKS
<b>POSITION TITLE:</b>	<b>HEAD START/DAYCARE MAINTENANCE/GROUNDSKEEPER</b>
<b>REPORTING PROTOCOL:</b>	REPORTS TO THE BUILDING MAINTENANCE SUPERVISOR

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**POSITION SUMMARY:** The Head Start/Daycare Custodian will be responsible for custodial services within the Head start/Daycare Centre, ensuring that all space is clean, disinfected, and tidy.

### ABILITIES REQUIRED:

- Must be physically able to perform heavy cleaning duties, including bending and lifting;
- Read and understand Material Safety Data Sheets with instructions.
- Ability to maintain good working relationships with other custodians, school staff, students and public.
- Ability to understand and effectively carry out oral and written instructions.
- Ability to arrange an effective work schedule under a minimum of direct supervision.
- Working knowledge of materials, equipment and chemicals used in janitorial work.
- Ability to use cleaning equipment and chemicals safely and skillfully.
- Being a positive role model through healthy lifestyles

### EDUCATION/PROFESSIONAL REQUIREMENTS:

- Grade 12 diploma or 5+ years' experience in related field
- Previous janitorial experience is an asset
- Emergency First Aid certificate
- WHMIS training and current WHMIS Certificate
- Updated CPIC and Vulnerable Sector Background Check Required

### PREFERENTIAL HIRING REQUIREMENTS:

- KSPFN encourages all qualified individuals to apply. However, preference will be given to qualified First Nations people in accordance with KSPFN' General Principles of the Human Resource Management Policy, section 16 of the Canadian Human Rights Act, sub-section 24(1)(a) of the Ontario Human Rights Code, and section 7 of the Employment Equity Act. First Nations candidates who wish to qualify for preferential consideration can self-identify themselves in their cover letter.
- Successful applicant must provide a current and up to date CPIC and vulnerable sector background check upon hiring.
- Successful applicant must provide a copy of their Diploma and other related certificates
- Applicants must consent to a full background check upon hiring.

**PLEASE SUBMIT YOUR SEALED APPLICATION, COMPLETE WITH A DETAILED RESUME  
AND A MINIMUM OF THREE (3) WORK RELATED REFERENCES  
BY DECEMBER 2<sup>ND</sup>, 2022 BY 4:00PM**

**ATTN: Wyonna Bressette HR Assistant – Daycare Custodian Full Time**

**Email to: [hr.assistant@kettlepoint.org](mailto:hr.assistant@kettlepoint.org)**

**Mail to: 6247 Indian Lane, Kettle & Stony Point First Nation, ON N0N 1J1**

**Fax to: 519-786-2108**

*For a full Job Description email the HR Assistant at: [hr.assistant@kettlepoint.org](mailto:hr.assistant@kettlepoint.org)  
Interviews will be scheduled shortly after the closing date.*

ONLY THOSE APPLICANTS WHO MEET THE QUALIFICATION STANDARDS AND REQUIREMENTS WILL BE INTERVIEWED.  
AN UPDATED CPIC AND A REFERENCE CHECK WILL BE REQUIRED FOR THE SUCCESSFUL CANDIDATE PRIOR TO FINAL  
CONFIRMATION OF EMPLOYMENT.