



CHIPPEWAS OF KETTLE & STONY POINT FIRST NATION

EMPLOYMENT OPPORTUNITY - ON CALL CASUAL – BUS DRIVER

PROGRAM AREA:	EDUCATION SERVICES
POSITION TITLE:	ON CALL CASUAL SCHOOL BUS DRIVER
REPORTING PROTOCOL:	REPORTS TO THE HILLSIDE PRINCIPAL

POSITION SUMMARY: The On Call Casual School Bus Driver is to transport students to and from school or activities in a timely and safe manner. Maneuvering safely on turns and when rain or snow impact conditions is critical.

ABILITIES REQUIRED:

- Work effectively with students, including those with special needs;
- Maintain pleasant working relationships with the Bus Monitor, students, and others;
- Communicate effectively with students, parents, and school staff
- Ability to maintain positive professional rapport with secondary students, parents/guardians, and school staff;
- Capable of bending, climbing, lifting hood, performing pre-trip and post-trip inspections
- Good communication skills, Task-oriented work style that requires minimal direction
- Knowledge and understanding of Ojibway and local First Nation's culture
- Being a positive role model through healthy lifestyles.

EDUCATION/PROFESSIONAL REQUIREMENTS:

- Completion of secondary school diploma or equivalent;
- Must have a current Class "B" School Bus Driver's License as per Ministry of Transportation of Ontario regulations
- Must demonstrate a good driving record and provide Driver Abstract twice yearly
- Successful completion of a traffic safety course
- Current First Aid and CPR Certification or willingness to undertake training
- Previous experience driving a school bus is an asset

PREFERENTIAL HIRING REQUIREMENTS:

- KSPFN encourages all qualified individuals to apply. However, preference will be given to qualified First Nations people in accordance with KSPFN' General Principles of the Human Resource Management Policy, section 16 of the Canadian Human Rights Act, sub-section 24(1)(a) of the Ontario Human Rights Code, and section 7 of the Employment Equity Act. First Nations candidates who wish to qualify for preferential consideration can self-identify themselves in their cover letter.
- Successful applicant must provide a current and up to date CPIC and vulnerable sector background check upon hiring.
- Successful applicant must provide a copy of their Diploma and other related certificates
- Applicants must consent to a full background check upon hiring.

**PLEASE SUBMIT YOUR SEALED APPLICATION, COMPLETE WITH A DETAILED RESUME
AND A MINIMUM OF THREE (3) WORK RELATED REFERENCES
BY UNTIL POSITION IS FILLED**

ATTN: HR Department – On Call Casual Bus Driver

Email to: hr.assistant@kettlepoint.org

Mail to: 6247 Indian Lane, Kettle & Stony Point First Nation, ON N0N 1J1

Fax to: 519-786-2108

For a full Job Description email the HR Assistant at: hr.assistant@kettlepoint.org

Interviews will be scheduled shortly after the closing date.

ONLY THOSE APPLICANTS WHO MEET THE QUALIFICATION STANDARDS AND REQUIREMENTS WILL BE INTERVIEWED. AN UPDATED CPIC AND A REFERENCE CHECK WILL BE REQUIRED FOR THE SUCCESSFUL CANDIDATE PRIOR TO FINAL CONFIRMATION OF EMPLOYMENT.