

# COMMUNITY ENERGY CHAMPION JOB DESCRIPTION

**Reporting to:** Reggie George, Executive Director, Special Projects and Partnerships

**Primary Function:** The Energy Champion will respond to energy-related matters at the Chippewas of Kettle and Stony Point First Nation (CKSPFN), particularly with a focus on (1) corresponding with energy wide proponents across the Traditional Territory through the Consultation Department, (2) delivering timely energy-related information to CKSPFN community members through annual meetings, (3) participating in ongoing community information sessions as needed, and (4) seeking opportunities to advance partnerships in the energy industry or behind-the-meter distributed energy applications on behalf of CKSPFN.

**Key Job Functions/Major Responsibilities:**

1. Assist in managing the CKSPFN consultation inbox and responding to energy proponents on a timely basis.
2. Ensure public awareness in the community on various energy initiatives occurring in the Traditional Territory to keep the community informed about the energy demand and consultation process via community meetings and other community communication platforms.
3. Organize community meetings for the community and appropriate stakeholders to present energy data, major projects progress, and offer involvement in the community's energy future (i.e., data and knowledge sharing for energy consultations).
4. Seek opportunities for First Nation ratepayers to access demand response programs for energy efficiency as well as potential behind-the-meter distributed energy applications.
5. Liaise with other Treaty Rights holding First Nations in Southwestern Ontario.
6. Liaise with the IESO, Hydro One, and provincial as well as federal ministries.
7. Review and prepare funding programs for submission to the various funding agencies.
8. Monitor, review and ensure ongoing file management.

**Qualifications and Relevant Skill Level:**

**Formal Education:** High school or equivalent academic degree.      **Years of Experience:** 2 years of relevant experience.

**Additional Requirements:**

- a. Possession of a valid Class G Driver's Licence required and access to vehicle.
- b. Work flexible hours (possible evening and weekend included).
- c. Must have strong interpersonal skills, excellent written and oral communication skills and be proficient in various computer software applications.
- d. Knowledge and appreciation of traditional language, customs, traditions, and practices.
- e. Must be capable of analyzing data and issues and be experienced in creative problem solving.

**Salary:** \$45,000 annually

**Contract Term:** Runs until September 2025

**Hours of Work:** Monday to Friday, 8:30am-4:30pm

**Position:** Full time

**Please submit your cover letter, resume and three current references to:**

Three Fires Group

A-9119 West Ipperwash Rd., Kettle and Stony Point First Nation, ON, N0N 1J1

Applications will also be accepted via e-mail at [consultation@kettlepoint.org](mailto:consultation@kettlepoint.org) and [reggie.george@threefires.com](mailto:reggie.george@threefires.com)

**Only those selected for an interview will be contacted.**